

## Job Description

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**PROBATIONARY PERIOD:** This job has an initial and promotional probationary period of 6 months.

**CHARACTERISTICS OF THE JOB:** Characteristics of a job are general statements indicating the level of responsibility and discretion of positions in that job classification. These are not intended to be an exhaustive list. Provides intensive and/or therapeutic social work services through the assessment of client needs and the provision of social services to complex cases OR provides intensive case management to **substance abuse clients** and performs other duties as required.

### **MINIMUM REQUIREMENTS:**

**EDUCATION:** A Bachelor's degree in social work, sociology, psychology, marriage and family therapy or a related field preferred.

**EXPERIENCE:** Would prefer one year of professional social work experience.

Substitute **EDUCATION for EXPERIENCE:** Will consider on a case by case basis

**EXPERIENCE for EDUCATION:** None, must meet the education requirement

### **EXAMPLES OF DUTIES OR RESPONSIBILITIES OF THE JOB**

**CLASSIFICATION:** *Examples of duties or responsibilities are not to be construed as describing what the duties or responsibilities of any position shall be and are not to be construed as limiting the appointing authority's ability to assign, or otherwise alter the duties and responsibilities of a position. This is not intended to be an exhaustive list.*

In addition to the direct services duties, the Clinician provides therapeutic counseling, advocacy and case management for adult offenders within the Department of Corrections. This position assists in the coordination of substance abuse services with offenders located in Correctional Facilities. The Clinician is responsible for screening, assessment and treatment for clients with a substance use disorder. This includes developing a comprehensive treatment plan, participating in interdisciplinary teams, facilitating treatment groups while maintaining clear communication with other Correctional staff not directly involved with the offender's substance abuse treatment. This position serves as a resource person for staff, service providers, courts, and referral agencies. The Clinician maintains confidential case records, must be in compliance with all substance abuse program licensure standards, comply with the Substance Abuse Counselor Code of Ethics and all correctional policies and procedures. All

**contacts, referrals and compliance data is entered into the computer system to maintain accurate and consistent record keeping.**

**TYPICAL WORKING CONDITIONS:**

**Incumbents in the job will typically perform their job duties under these conditions. Performs job duties in an office/facility setting. As a result of enforced intervention, the worker runs the risk of physical harm. Performs job duties in an office or facility setting. Conducts substance abuse interviews, screening, assessment and treatment groups for individuals within the Department of Corrections. This position is located in a correctional facility.**

**ADDITIONAL REQUIREMENTS:**

Upon appointment, employees in this class may be required to maintain a valid driver's license and required to drive a licensed vehicle. This status may be necessary for the length of time in this class. If this is necessary it will be listed in the specific position description for that position. Applicants and employees in this job title may be required to submit to a drug screening test and background check. Applicants and employees in positions which perform job duties that may require contact with offenders in the custody or supervision of the Department of Corrections, must meet qualifications pursuant to the federal Prison Rape Elimination Act, 28 C.F.R.115.17 and 115.317.

THE POWELL COUNTY DETENTION CENTER DOES NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, RELIGION, SEX, NATIONAL ORIGIN, SEXUAL ORIENTATION OR GENDER IDENTITY, ANCESTRY, AGE, DISABILITY, POLITICAL AFFILIATION, GENETIC INFORMATION OR VETERAN STATUS IN ACCORDANCE WITH STATE AND FEDERAL LAWS.

Job Type: Full-time